

## Mid Devon District Council

### Environment Policy Development Group

Tuesday, 5 March 2019 at 2.00 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 11 June 2019 at 2.00 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr R F Radford  
Cllr D R Coren  
Cllr Mrs C P Daw  
Cllr R M Deed  
Cllr R Evans  
Cllr D J Knowles  
Cllr Mrs E J Slade  
Cllr J D Squire  
Cllr R Wright

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
  
- 2      **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
  
- 3      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
  
Note: A maximum of 30 minutes is allowed for this item.
  
- 4      **Minutes of the Previous Meeting (Pages 5 - 10)**  
Members to consider whether to approve the minutes of meeting held on 8<sup>th</sup> January 2019 of the Group as a correct record.

- 5       **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 6       **Single Use Plastics Update** *(Pages 11 - 16)*  
To receive a report from the Scrutiny Officer providing progress to date on reducing the amount of single use plastics used by the Council.
- 7       **Electric Car Charging Points** *(Pages 17 - 24)*  
To receive a report from the Group Manager for Corporate Property and Commercial Assets providing members with an overview of the progress installing electric charge points in the District for electric/hybrid vehicles and to update members on the performance of electric chargers installed at our leisure centres.
- 8       **Vehicle Sinking Fund** *(Pages 25 - 26)*  
To receive a report from the Deputy Chief Executive (S151) to update the Environment PDG on the position of the Earmarked Reserve in the Vehicle Sinking Fund and suggest plans for the use of the residual funds.
- 9       **Financial Monitoring**  
To consider a verbal report from the Deputy Chief Executive (S151) presenting financial monitoring information for the income and expenditure to date.
- 10      **Performance and Risk** *(Pages 27 - 36)*  
To provide Members with an update on performance against the corporate plan and local service targets for 2018-2019 as well as providing an update on the key business risks.
- 11      **Chairman's Annual Report** *(Pages 37 - 40)*  
To receive the Chairman's draft annual report on the work of the Environment PDG since May 2018, which will be submitted to Council on 24th April 2019.
- 12      **Identification of Items for Future Meetings**  
The Committee are asked to note the following items identified for the next meeting as identified on the work plan:
- National Assistance Burial Procedure
- Play Area Safety Inspection Policy
- Environment Educational Enforcement Policy
- Performance & Risk
- Note: This item is limited to 10 minutes. There should be no discussion

on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 25 February 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.